



AGENDA

OVERVIEW AND SCRUTINY BUSINESS PANEL

Date: TUESDAY, 13 OCTOBER 2020 at 7.05 pm

Remote – via Microsoft Teams

Members of the public are welcome to observe the meeting vi the Council's website at www.lewisham.gov.uk

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MEMBERS

Councillor Bill Brown	Chair of Overview & Scrutiny Committee	L
Councillor Sophie Davis	Deputy Chair	L
Councillor Peter Bernards	Chair of Housing Select Committee	L
Councillor Juliet Campbell	Chair of Safer Stronger Communities Select Committee	L
Councillor Patrick Codd	Chair of Public Accounts Select Committee	L
Councillor Liam Curran	Chair of Sustainable Development Select Committee	Labour Co-op
Councillor Joan Millbank	Labour Group Representative	L
Councillor Kim Powell	Labour Group Representative	L
Councillor John Muldoon	Chair of Healthier Communities Select Committee	Labour Co-op
Councillor Luke Sorba	Chair Children and Young People Select Committee	L

Members are summoned to attend this meeting

Kim Wright
Chief Executive
Lewisham Town Hall
Catford
London SE6 4RU
Date: Monday, 5 October 2020



INVESTOR IN PEOPLE

The public are welcome to attend our committee meetings, however occasionally committees may have to consider some business in private. Copies of reports can be made available in additional formats on request.

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Lewisham



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Overview and Scrutiny Business Panel

Minutes

Date: 13 October 2020

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive / Head of Business and Committee

Outline and recommendations

Members are asked to consider minutes of that part of the meeting of the Overview and Scrutiny Business Panel of 29 September 2020 which were opened to the press and public

1. Recommendation

It is recommended that the minutes of those parts of the meeting of the Overview and Scrutiny Business Panel which were open to the press and public held on 29 September 2020 be confirmed and signed.

Kim Wright
Chief Executive,
Lewisham Town Hall,
Catford SE6 4RU

5 October 2020

MINUTES OF THE OVERVIEW AND SCRUTINY BUSINESS PANEL

Tuesday, 13 October 2020 at 7.05 pm

PRESENT: Councillors Bill Brown, Sophie Davis, Peter Bernards, Juliet Campbell, Patrick Codd, Joan Millbank, John Muldoon and Luke Sorba.

Apologies for absence were received from Councillor Liam Curran and Councillor Kim Powell.

ALSO PRESENT:

Presenting Officers:

Director of Public Services, Assistant Chief Executive, Head of Business & Committees.

Clerk:

Senior Committee Manager.

The meeting commenced at 7.05pm and adjourned at 7.06pm in order to consider business of the Overview and Scrutiny Education Business Panel.

The meeting resumed at 7.57pm.

1. Minutes

RESOLVED that the Minutes of the last meeting held on 29 September 2020 be confirmed and agreed as an accurate record.

2. Declarations of Interests

The meeting noted personal interests in relation to Item 3 "Scrutiny of the Council's Covid-19 Response – Update Report" as follows:

- Cllr Joan Millbank – declared that she is a member of the Lewisham Local Collaborative.

3. Scrutiny of the Council's Covid-19 Response - Update Report

The Director Public Services (Director of PS) introduced the report, highlighting progress in regard to the Council's ongoing response to the COVID-19 pandemic.

The Panel noted progress, and expressed an appreciation that key metrics used by officers to monitor and manage the ongoing response to COVID-19 were included in the report. It was recognised that the strategy and objectives to be employed by Lewisham had also been revised to reflect developments since the

last report on the subject was considered. As part of the discussion, the Panel asked questions on aspects of the report, and received responses as follows:

1. Enforcement

In response to questions raised, the Panel received clarification from the Director of PS that although there was police presence at Lewisham Shopping centre, confrontations would likely occur if enforcement was carried out inside of business premises. Furthermore, the Council do not have sufficient resources to carry out enforcement in queues outside of shops, and across public areas in Lewisham. Thus, enforcement would be a last resort. Notwithstanding that, the police and the Council's stance remained that residents should be informed and encouraged to comply with restrictions and hygiene guidelines to help minimise the spread of COVID-19.

The Director of PS continued with his response with an assurance to the Panel that the Council was applying lessons learnt from the first lockdown in regard to its work in local parks and open spaces, and had recruited 58 community champions to work jointly with the police to communicate the public health message to residents. It stated that the recruitment exercise for community champions by the Council was ongoing, and that those presently employed were kept up-to-date via webinars and emails to ensure the delivery of timely and consistent information about COVID-19 to residents in Lewisham.

2. Deaths Data

In response to an enquiry about an increase of 29 in the number of deaths figures reported up to 25 September 2020, the Director of PS advised the Panel that the two primary sources of data on COVID-19 mortality in Lewisham came from the Office for National Statistics (ONS), and the local Registry Office. It was clarified that the data from the ONS was published fortnightly, and included all deaths that had occurred nationally as a result of COVID-19, irrespective of location at the time of the incident, whereas, the local Registry Office collate similar data immediately after the incidents occur. Thus, the time gap between receiving the ONS data and reporting it locally was the reason for the difference in the figures.

3. Test & Trace Activities

Continuing with his response to questions raised, the Director of PS clarified to the Panel that although Lewisham's testing rates increased over the last week, positive tests were lower when compared with other London boroughs. The Panel received confirmation that the Council was deploying and training its COVID-19 Action Teams to test and trace in order to supplement the work of the national team at a local level.

4. Safety in Care Homes

Following on from a question at the last meeting, the Director of PS informed the Panel that councils were now required to designate a care home to manage positive cases and provide evidence of plans in place to keep residents and staff safe.

Commenting on a question raised at the last meeting, the Panel noted confirmation from the Director of PS that the Council had since received a letter from the Department of Health and Social Care regarding the discharge of positive cases of COVID-19 patients into care homes. It was stated that councils were now required to designate care homes in their locality to be checked by the Care Quality Commission as to how positive cases are being managed, and that the right infection controls were in place to keep residents and staff safe. It was stated that the Director of Public Health was currently putting plans in place for compliance.

5. Financial Effect

The Chair, Councillor Bill Brown, asked that it should be noted that the Panel was concerned about the increase of the financial impact on the Council's response to COVID-19, particularly the cost of work to support and protect vulnerable residents in Lewisham.

RESOLVED that the report be noted.

4. Update on temporary measures to support safer walking and cycling in response to the COVID 19 pandemic

RESOLVED that the update report on temporary measures to support safer walking and cycling in response to the COVID-19 pandemic be considered at the next meeting of the Panel.

5. Key Decision Plan

The report was received and noted by the Panel.

In response to a question, the Head of Business and Committees stated that he was aware that the 'Adoption of the Homelessness and Rough Sleeping Strategy' reports would be combined as one overarching report. It was stated that the reason for the combination was to ensure continuous housing provision service to homeless people while the Strategy was being developed.

RESOLVED that the report be noted.

6. Decisions Made by Mayor on 7 October 2020 - open session

RESOLVED that decisions made at the meeting of the Mayor and Cabinet on 7 October 2020 be noted.

7. Scrutiny Update Report

The report was introduced by the Assistant Chief Executive. Members of Select Committees were invited to raise issues they considered necessary for information and/or comment.

Councillor Muldoon, Chair of Healthier Communities Scrutiny Committee stated that the Committee had not met since the last meeting of the Panel. However, it should be noted that it made a referral to Mayor and Cabinet on 7 October 2020 to express views that test and trace activities would be effective if conducted locally, rather than by central government.

RESOLVED that the report be noted.

The meeting closed at 8.30pm.

Chair

Agenda Item 2



Overview and Scrutiny Business Panel

Declaration of Interest

Date: 13 October 2020

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive / Head of Business and Committee

Outline and recommendations

Members are asked to declare any personal interest they have in any item(s) of the agenda

1 Personal interests

There are three types of personal interest referred to in the Council's Member Code of Conduct :-

- (1) Disclosable pecuniary interests
- (2) Other registerable interests
- (3) Non-registerable interests

2 Disclosable pecuniary interests are defined by regulation as:-

- (a) Employment, trade, profession or vocation of a relevant person* for profit or gain
- (b) Sponsorship –payment or provision of any other financial benefit (other than by the Council) within the 12 months prior to giving notice for inclusion in the register in respect of expenses incurred by you in carrying out duties as a member or towards your election expenses (including payment or financial benefit from a Trade Union).
- (c) Undischarged contracts between a relevant person* (or a firm in which they are a partner or a body corporate in which they are a director, or in the securities of which they have a beneficial interest) and the Council for goods, services or works.

- (d) Beneficial interests in land in the borough.
- (e) Licence to occupy land in the borough for one month or more.
- (f) Corporate tenancies – any tenancy, where to the member’s knowledge, the Council is landlord and the tenant is a firm in which the relevant person* is a partner, a body corporate in which they are a director, or in the securities of which they have a beneficial interest.
- (g) Beneficial interest in securities of a body where:-
 - (a) that body to the member’s knowledge has a place of business or land in the borough; and
 - (b) either
 - (i) the total nominal value of the securities exceeds £25,000 or 1/100 of the total issued share capital of that body; or
 - (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person* has a beneficial interest exceeds 1/100 of the total issued share capital of that class.

*A relevant person is the member, their spouse or civil partner, or a person with whom they live as spouse or civil partner.

(3) Other registerable interests

The Lewisham Member Code of Conduct requires members also to register the following interests:-

- (a) Membership or position of control or management in a body to which you were appointed or nominated by the Council
- (b) Any body exercising functions of a public nature or directed to charitable purposes , or whose principal purposes include the influence of public opinion or policy, including any political party
- (c) Any person from whom you have received a gift or hospitality with an estimated value of at least £25

(4) Non registerable interests

Occasions may arise when a matter under consideration would or would be likely to affect the wellbeing of a member, their family, friend or close associate more than it would affect the wellbeing of those in the local area generally, but which is not required to be registered in the Register of Members’ Interests (for example a matter concerning the closure of a school at which a Member’s child attends).

(5) Declaration and Impact of interest on members' participation

- (a) Where a member has any registerable interest in a matter and they are present at a meeting at which that matter is to be discussed, they must declare the nature of the interest at the earliest opportunity and in any event before the matter is considered. The declaration will be recorded in the minutes of the meeting. If the matter is a disclosable pecuniary interest the member must take no part in consideration of the matter and withdraw from the room before it is considered. They must not seek improperly to influence the decision in any way. **Failure to declare such an interest which has not already been entered in the Register of Members' Interests, or participation where such an interest exists, is liable to prosecution and on conviction carries a fine of up to £5000**
- (b) Where a member has a registerable interest which falls short of a disclosable pecuniary interest they must still declare the nature of the interest to the meeting at the earliest opportunity and in any event before the matter is considered, but they may stay in the room, participate in consideration of the matter and vote on it unless paragraph (c) below applies.
- (c) Where a member has a registerable interest which falls short of a disclosable pecuniary interest, the member must consider whether a reasonable member of the public in possession of the facts would think that their interest is so significant that it would be likely to impair the member's judgement of the public interest. If so, the member must withdraw and take no part in consideration of the matter nor seek to influence the outcome improperly.
- (d) If a non-registerable interest arises which affects the wellbeing of a member, their, family, friend or close associate more than it would affect those in the local area generally, then the provisions relating to the declarations of interest and withdrawal apply as if it were a registerable interest.
- (e) Decisions relating to declarations of interests are for the member's personal judgement, though in cases of doubt they may wish to seek the advice of the Monitoring Officer.

(6) Sensitive information

There are special provisions relating to sensitive interests. These are interests the disclosure of which would be likely to expose the member to risk of violence or intimidation where the Monitoring Officer has agreed that such interest need not be registered. Members with such an interest are referred to the Code and advised to seek advice from the Monitoring Officer in advance.

(7) Exempt categories

There are exemptions to these provisions allowing members to participate in decisions notwithstanding interests that would otherwise prevent them doing so. These include:-

- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
- (b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor;
- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception)

Agenda Item 3



Overview and Scrutiny Business Panel

Scrutiny of the Council's COVID-19 Response

Date: 13 October 2020

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive

Outline and recommendations

The purpose of this report is to provide an update and assurance to the Overview and Scrutiny Business Panel about the Council's response to COVID-19.

The Overview & Scrutiny Business Panel is recommended to:

- Note this update on the Council's response to COVID-19.

Timeline of engagement and decision-making

- **30 April 2020:** Council Urgency Committee agreed a programme of Council meetings in light of the Council's focus on responding to the immediate challenges of COVID-19.
- **5 May 2020:** Overview and Scrutiny Business Panel (OSBP) agrees an approach to receive a monthly COVID-19 update item that provides a high-level strategic overview of the Council's response to COVID-19
- **26 May 2020:** [OSBP discusses update paper of the Council's response to COVID-19.](#)
- **23 June 2020:** [OSBP discusses update paper of the Council's response to COVID-19.](#)
- **21 July 2020:** [OSBP discusses update paper of the Council's response to COVID-19.](#)
- **18 August 2020:** [OSBP discusses update paper of the Council's response to COVID-19.](#)
- **September 2020:** Select Committees resume, agreeing work programmes for the rest of the municipal year. On 29 September [OSBP discusses update paper of the Council's response to COVID-19.](#)

This report has not been available for five clear working days before the meeting and the Chair is asked to accept it as a late item. This report was not dispatched on Monday 5 October due to officer capacity and the wider pressures of the Council's ongoing response to the COVID-19 pandemic. The previous meeting of OSBP was held seven working days before the dispatch of this paper.

1. Summary

- 1.1. The purpose of this report is to provide an update and assurance for the Overview and Scrutiny Business Panel (OSBP) about the Council's ongoing response to COVID-19.
- 1.2. The COVID-19 update agenda item at OSBP was designed as a temporary mechanism during COVID-19 to replace usual scrutiny arrangements during the pandemic when scrutiny committees were wound down. In light of this, and in order to avoid duplication of reporting, efforts and focus - both in supporting and across the eight standing scrutiny bodies - while full scrutiny arrangements are back in place this agenda item will be scaled back to provide a strategic oversight of the management of the response from the Council GOLD lead. This report provides an update on developments since the last report and key metrics used by officers in to monitor and manage ongoing response to COVID-19.

2. Recommendations

- 2.1. The Overview & Scrutiny Business Panel is recommended to:
 - Note this update on the Council's response to COVID-19.

3. Policy Context

- 3.1. The content of this report is consistent with all the Council's corporate priorities (as outlined in the Corporate Strategy 2018-22) as the need to protect the health and wellbeing of all our residents (particularly the most vulnerable) at the current time underpins the delivery of every commitment within the strategy. However, the recommendations are particularly relevant under the priority of:
 - *Delivering and defending: health, social care and support* – ensuring everyone receives the health, mental health, social care and support services they need
- 3.2. The Coronavirus Act (2020) sets out the temporary emergency measures that enable public bodies, such as local authorities, the NHS and police to respond to the COVID-19 outbreak. These measures are wide-ranging and involve the establishment of new powers and duties as well as changes to existing powers and duties.

4. Background

- 4.1. On 5 May, OSBP agreed that all formal scrutiny activity be channelled through the Overview and Scrutiny Business Panel, which will receive a standing item at each meeting to provide members and the public with a high-level strategic overview and assurance about the Council's response to COVID-19. Full Overview and Scrutiny Committee and all Select Committees ceased operating and all scrutiny activity was channelled through OSBP and specifically the seven scrutiny chairs.
- 4.2. At the AGM in July, Council agreed that Overview and Scrutiny Committee, six Select Committees (and potentially task and finish groups) all begin again in September, along with the wider council bodies of planning, licencing, audit etc.
- 4.3. In August, in light of the recommencement of all wider scrutiny bodies, the Chief Executive advised OSBP that officers would consider how best to provide timely information to members through the most relevant channel to avoid duplication of efforts and reporting. At the 19 September meeting of OSBP, it was agreed that this regularly update paper continue and include key metrics and data collected by officers

to support the ongoing response to COVID-19.

5. Lewisham Council's response to COVID-19

- 5.1. On 11 March, the Council activated emergency measures to respond to COVID-19. Council Gold and a borough-wide COVID Committee Groups were established, both working to a shared strategy and objectives as set out in previous reports to OSBP. An incident response team was established to support on the response to COVID-19.
- 5.2. In March 2020, the Council, and as part of a pan-London agreed position, identified a set of critical services that were to be the focus of maintaining delivery above all other services throughout the COVID-19 pandemic.
- 5.3. The Council has also defined a number of new initiatives and work streams that have arisen from the COVID-19 pandemic response as critical services in themselves. New measures such as Shielding and key Public Health initiatives have been classed as critical. Staff from across the organisation were deployed to critical services in order to best support residents during lockdown.
- 5.4. In accordance with central government guidance, the Council supported the easing of lockdown measures, supporting businesses to operate safely, and to ensure the gradual reopening of some services which were forced to close in the early stages of the pandemic.
- 5.5. At the end of September 2020, following several weeks of increasing case numbers, the UK faces a second wave of COVID-19, with vast areas of the country under "local lockdown" and renewed restrictions in place for the whole of England and the devolved nations.
- 5.6. A revised strategy and objectives was presented to OSBP on 29 September. Since the dispatch of that paper, the strategy and objectives have been further refined in alignment with the London-wide strategy, which was updated at the end of September.

Strategy:

We will work together with our communities and partners to coordinate an effective response to further outbreaks of Covid-19.

Objectives:

- To protect lives, especially of the most vulnerable and those at greatest risk
 - To manage and prioritise resources available to the Council in order to deal with the impact of the epidemic and to maintain essential public services
 - To provide support, where we are able, to our responding partner agencies who are preserving life and protecting our physical and mental health
 - To provide support to Lewisham businesses and communities within the resources available to the Council
 - To ensure that our communities/residents have the information, confidence and support to protect themselves and their loved ones
 - To provide community leadership and reassurance
 - To minimise disruption to the education of our young people
 - To mitigate the negative impacts of the pandemic on community cohesion
 - To live with Covid-19 safely, ensuring and protecting Lewisham's local economic activity and employment
- 5.7. The Council is continuing to implement plans to respond to a second wave of COVID-19. As set out in the previous paper to OSBP, Council Gold is:

- Regularly reviewing a risk register for south east London boroughs and a Lewisham-specific risk register.
- Continuing to respond to outbreaks in the borough according to the Lewisham Outbreak Plan which sets out the actions we will take locally to respond to outbreaks.
- Monitoring the stability and resilience of critical services in order to ensure their continued delivery throughout a second wave.
- Providing and re-establishing specialist services required to respond to COVID-19.
- Supporting critical services, providing extra resource where necessary through staff deployment.
- Monitoring data and horizon scanning.
- Collaborating with partners across south east London, scenario planning and testing plans to ensure robust arrangements.
- Supporting staff with a mental health and wellbeing offer including coaching, wellbeing resources and learning and development.

6. COVID-19 in Lewisham – position as at 9 October 2020

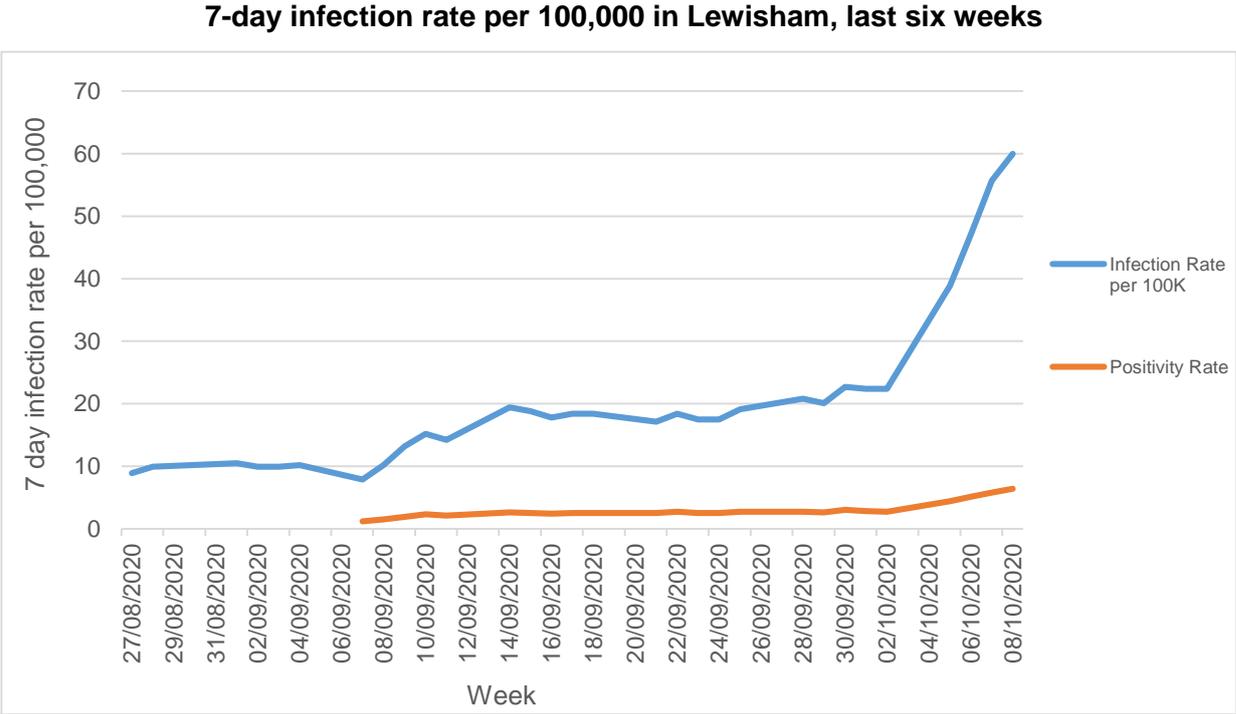
- 6.1. The number of cases has increased notably both nationally and in Lewisham over the last week. We have seen an increase in cases in Lewisham during the week up to 03 October (most up to date reporting range). This reflects the trend across London. The 7 day infection rate in Lewisham remains below the London average. The Council continues to monitor the situation daily to enable us to respond appropriately. The majority of cases over the last week have been in adults age 18-34 (with 62% of cases in this age group).
- 6.2. Our testing rates have increased over the last week. The rate of positive tests, which are another important indicator of risk in the borough, remain lower in comparison to the rest of London.
- 6.3. Case numbers and infection levels in Lewisham (as at 9 October)

Number of COVID-19 lab confirmed cases in Lewisham			
Last 7 days	Last 14 days	Last 21 days	Total cases
185	275	334	1791

Rate of lab-confirmed cases in the last 7 days (per 100,000 people)		
Lewisham	London	England
60.0	66.6	109.3

- 6.4. As at 7 October, the weekly testing rate per 100,000 population (7 day moving average) is 135.5, compared to 138.3 at a London level. The seven day test positivity levels (per 100 tests) in Lewisham are 6.6% compared to 7.3% across London. The seven day infection rate per 100,000 population is 62.3 in Lewisham compared to 70.5 in London.

6.5. The graph below shows the 7-day rate of infection per 100,000 in Lewisham over the last six weeks.



6.6. The R number is the average number of secondary infections produced by a single infected person. An R number of 1 means that on average every person who is infected will infect 1 other person, meaning the total number of infections is stable. If R is 2, on average, each infected person infects 2 more people. If R is 0.5 then on average for each 2 infected people, there will be only 1 new infection. If R is greater than 1 the epidemic is growing, if R is less than 1 the epidemic is shrinking. The higher R is above 1, the more people 1 infected person infects and so the faster the epidemic grows.

6.7. As at 2 October¹, the reproduction (R) number for London is: **1.2 - 1.6**.

6.8. Over the past six weeks (since 28 August 2020), on average, the highest proportion of cases in Lewisham have occurred in those aged 18-64. A much smaller proportion of cases have occurred in those aged 65 and above or below 18.

6.9. Over the past six weeks in Lewisham, when comparing cases only where ethnicity is known, the proportion of cases in those of Black ethnic origin appears to be decreasing and the proportion occurring in those of white ethnic origin appears to be increasing, but further monitoring is required to confirm this trend. There are no other discernible trends in cases in other ethnic groups over this monitoring period.

6.10. As at 8 October, the percentage of staff sickness absence across the Council is at 4%, and the percentage of staff sickness absence due to COVID-19 is at 0.2%.

Mortality in Lewisham

6.11. There are two primary sources of information on COVID-19 mortality in all settings in Lewisham – Office of National Statistics (ONS) and Lewisham Registered Deaths.

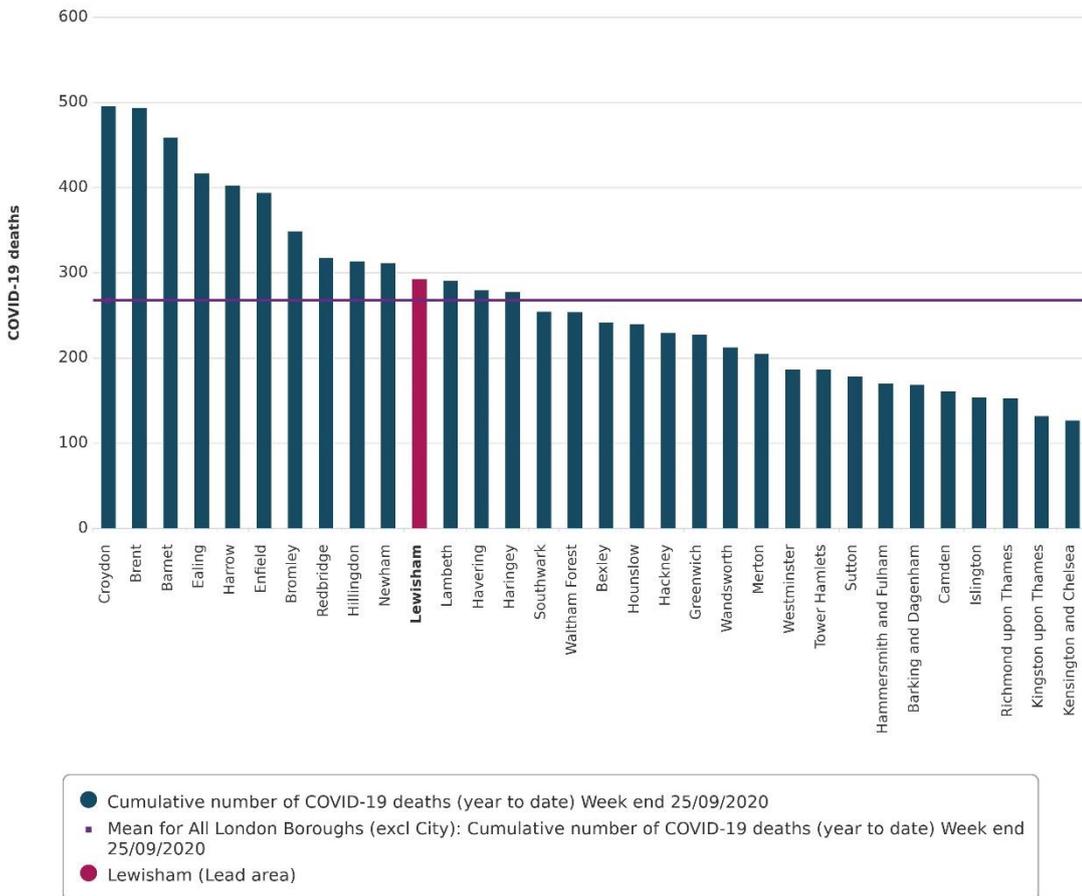
6.12. ONS data is currently the only official, verified source of COVID-19 deaths registered in

¹ Due to a delay in PHE data publication, the latest R number available at the time of dispatch of this report is from 2 October.

the UK that is available down to a local authority level. The data is published fortnightly and the numbers will therefore differ to the local registered deaths data that is available prior to verification by ONS. [This data is publically available from the ONS website.](#)

- 6.13. The Public Health Team now routinely receive details of all deaths registered at Lewisham Registry Office on a weekly basis. This information is considered highly confidential and sensitive. It is also shared before the official data verification process undertaken by ONS and for these reasons it is not for wider publication.
- 6.14. A total of 293 deaths from COVID-19 have been registered in Lewisham and verified by ONS up to 25 September from the beginning of the year.

Cumulative number of COVID-19 deaths (year to date) (Week end 25/09/2020) for All London Boroughs (excl City)

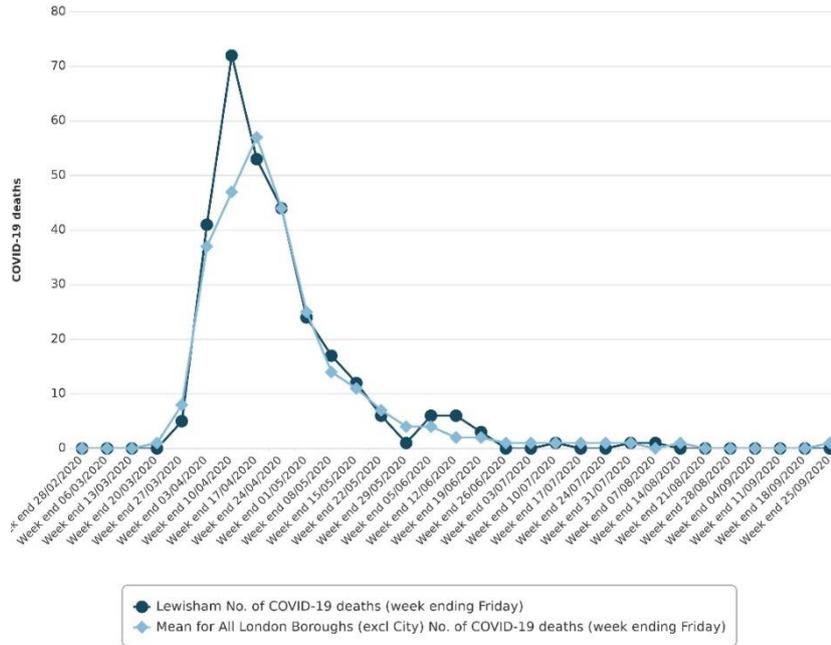


Source:
Office for National Statistics

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- 6.15. Lewisham has the 11th highest cumulative number of deaths from COVID-19 of all London boroughs.
- 6.16. The graph below indicates that between week ending 14 August and week ending 25 September, there were no deaths from COVID-19 in the borough.

Number of COVID-19 deaths (week ending Friday) (from Week end 28/02/2020 to Week end 25/09/2020) for Lewisham

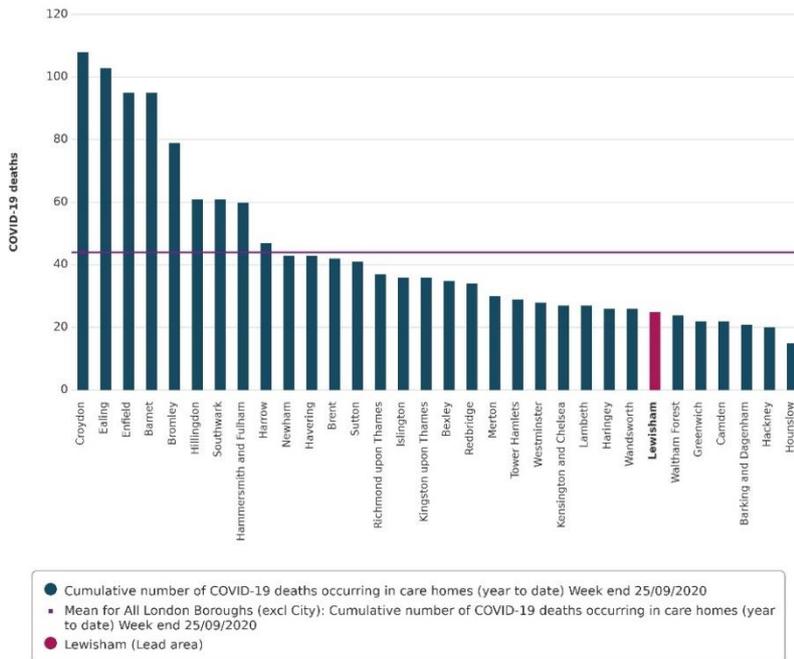


Source: Office for National Statistics

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- 6.17. Up to 25 September there have been 25 COVID-19 deaths registered as occurring in care homes in Lewisham.
- 6.18. ONS data on COVID-19 deaths in care homes has been standardised by calculating the rate of deaths per 1000 care home beds, to enable a comparison to other London boroughs. The graph below indicates that Lewisham has the 7th lowest rate of deaths in care homes and considerably below the London mean of 44.

Cumulative number of COVID-19 deaths occurring in care homes (year to date) (Week end 25/09/2020) for All London Boroughs (excl City)



Source: Office for National Statistics

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- 6.19. There have been no deaths from COVID-19 registered in care homes in Lewisham since the week ending 10 July 2020.

7. Financial implications

- 7.1. The Council is facing in-year financial pressures due mainly to the need to ensure that throughout the COVID-19 pandemic the Council continues to protect its residents and maintain front line critical services. This has resulted in an estimated COVID-19 impact of £60m with a funding gap of up to £20m and service overspending of £17m. More detail on the Council's finances and the impact of Covid is provided in the separate 'Finance stabilisation budget update' report currently before scrutiny ahead of the Mayor & Cabinet meeting on the 7 October.
- 7.2. Taking the estimated costs and lost income considerations of the Covid 19 response and additional support from government into account, the Council has sufficient reserves to meet these financial commitments at present. While the impact of the Covid 19 response may reduce the Council's financial resilience to face future shocks, it is the section 151 officer's assessment that the circumstances do not require consideration of a section 114 notice (in consultation with the Head of Paid Service and the Monitoring Officer) at this time.

8. Legal implications

- 8.1. The Coronavirus Act 2020 received Royal Assent on 25 March this year. It gives the Government emergency powers to combat the COVID 19 pandemic. The provisions of the Act are time-limited for two years, though this period may be shortened by ministerial direction. In addition the Act is subject to Parliamentary review every 6 months.
- 8.2. The Act enables the Government to restrict or prohibit public gatherings, control or suspend public transport, order businesses such as shops and restaurants to close, temporarily detain people suspected of COVID-19 infection, suspend the operation of ports and airports, enrol medical students and retired healthcare workers in the health services, relax regulations to ease the burden on healthcare services, and assume control of death management in particular local areas.
- 8.3. Many of its provisions are specific to local government. For example the Act temporarily suspends local authorities' legal duty to meet the care needs of all people who are eligible under the Care Act 2014. Instead, councils will have a duty to provide care only if necessary to avoid breaching a person's rights under the Convention of Human Rights (ECHR). However as set out in the report, the Council has not sought to rely on any of the easements to the Care Act allowed in the Coronavirus Act.
- 8.4. The Act also makes provisions for elections and annual general meetings to be deferred and for council meetings to be held remotely.
- 8.5. A number of directions have been made to legislative provisions using the Coronavirus provisions. For example, the Secretary of State issued a direction on 31 March 2020 to Ofqual about the calculation of students' GCSE, AS and A level results and on 9 April in respect of technical qualifications though many of the government's intentions for local government have been expressed through non statutory guidance. Whilst having no statutory force, the Council would be well advised to have regard to this guidance, and only departing from it with good reason, particularly bearing in mind that the Secretary of State retains the power to issue directions if necessary.
- 8.6. Under Section 17 Crime and disorder Act 1998 the Council has a duty in the exercise of its functions to consider the impact of all their functions and decisions on crime and disorder in their local area.
- 8.7. Section 12 of the Health and Social Care Act inserted a new section 2B into the NHS Act 2006 to give a local authority a new duty to take such steps as it considers appropriate to improve the health of the people in its area. The steps in this report are consistent with that duty.

- 8.8. Under S3 Local Government Act, 1999 the Council must make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness. This duty remains even in these exceptional circumstances.

9. Equalities implications

- 9.1. There is emerging evidence that suggests a disproportionate impact of COVID-19 on groups with protected characteristics. National research shows there are significant health inequalities affecting Black African and Caribbean communities, which are perpetuated by inequalities in the wider determinants of health such as housing, employment and education. These have been exacerbated by COVID-19 and may underpin some of the excess deaths in these populations.
- 9.2. Lewisham Council and Birmingham City Council are partnering to conduct a review gather insights on health inequalities within Black African and Caribbean communities in Birmingham and Lewisham asking 'how do we break the cycle of inequality?'. The Council has also submitted evidence to the Women and Equalities Committee about the different and disproportionate impact that the Coronavirus – and measures to tackle it – is having on people with the protected characteristics under the Equality Act.
- 9.3. The Council plans to supplement this work with an extensive impact assessment of COVID-19 on the borough, with a focus on those with protected characteristics.
- 9.4. The Equality Act 2010 (the Act) introduced a public sector equality duty (the equality duty or the duty). It covers the following protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 9.5. In summary, the Council must, in the exercise of its functions, have due regard to the need to:
- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
 - advance equality of opportunity between people who share a protected characteristic and those who do not
 - foster good relations between people who share a protected characteristic and those who do not
- 9.6. It is not an absolute requirement to eliminate unlawful discrimination, harassment, victimisation or other prohibited conduct, or to promote equality of opportunity or foster good relations between persons who share a protected characteristic and those who do not. It is a duty to have due regard to the need to achieve the goals listed in the paragraph above.
- 9.7. The weight to be attached to the duty will be dependent on the nature of the decision and the circumstances in which it is made. This is a matter for members, bearing in mind the issues of relevance and proportionality. They must understand the impact or likely impact of the decision on those with protected characteristics who are potentially affected by the decision. The extent of the duty will necessarily vary from case to case and due regard is such regard as is appropriate in all the circumstances.
- 9.8. The Equality and Human Rights Commission has issued Technical Guidance on the Public Sector Equality Duty and statutory guidance entitled "Equality Act 2010 Services, Public Functions & Associations Statutory Code of Practice". The Council must have regard to the statutory code in so far as it relates to the duty and attention is drawn to Chapter 11 which deals particularly with the equality duty. The Technical Guidance also covers what public authorities should do to meet the duty. This includes steps that are legally required, as well as recommended actions. The guidance does not have statutory force but nonetheless regard should be had to it, as failure to do so

without compelling reason would be of evidential value. The statutory code and the technical guidance can be found at:

- <https://www.equalityhumanrights.com/en/advice-and-guidance/equality-act-codes-practice>
- <https://www.equalityhumanrights.com/en/advice-and-guidance/equality-act-technical-guidance>

9.9. The Equality and Human Rights Commission (EHRC) has previously issued five guides for public authorities in England giving advice on the equality duty:

- The essential guide to the public sector equality duty
- Meeting the equality duty in policy and decision-making
- Engagement and the equality duty: A guide for public authorities
- Objectives and the equality duty. A guide for public authorities
- Equality Information and the Equality Duty: A Guide for Public Authorities

9.10. The essential guide provides an overview of the equality duty requirements

- The essential guide to the public sector equality duty
- Meeting the equality duty in policy and decision-making
- Engagement and the equality duty
- Equality objectives and the equality duty
- Equality information and the equality duty

9.11. The essential guide provides an overview of the equality duty requirement including the general equality duty, the specific duties and who they apply to. It covers what public authorities should do to meet the duty including steps that are legally required, as well as recommended actions. The other four documents provide more detailed guidance on key areas and advice on good practice. Further information and resources are available at:

- <https://www.equalityhumanrights.com/en/advice-and-guidance/public-sector-equality-duty-guidance>

10. Climate change and environmental implications

10.1. There are no direct climate change and environmental implications arising from this report.

11. Crime and disorder implications

11.1. There are no direct crime and disorder implications arising from this report.

12. Health and wellbeing implications

12.1. There are no direct health and wellbeing implications arising from this report, however it should be acknowledged that COVID-19 presents a serious threat to the health and wellbeing of Lewisham's residents, as it does across the world. The Council's response and recovery objectives are rooted in promoting good public health and safety for Lewisham's residents.

13. Background papers

13.1. [Overview and Scrutiny Business Panel 5 May 2020 - Scrutiny of the Council's COVID-19 Response](#)

- 13.2. [Overview and Scrutiny Business Panel 26 May 2020 - Scrutiny of the Council's COVID-19 Response](#)
- 13.3. [Overview and Scrutiny Business Panel 23 June 2020 – Scrutiny of the Council's COVID-19.](#)
- 13.4. [Overview and Scrutiny Business Panel 21 July 2020 – Scrutiny of the Council's COVID-19.](#)
- 13.5. [Overview and Scrutiny Business Panel 18 August 2020 – Scrutiny of the Council's COVID-19](#)

14. Glossary

Term	Definition
Council Gold	A gold/silver/bronze command structure is a hierarchy used by the emergency services and other public sector organisations (including local authorities) to manage the response to major incidents. Gold command is responsible for formulating a strategy for dealing with the incident and has overall control of resources.
COVID-19	Coronavirus disease (COVID-19) is an infectious disease caused by a newly discovered coronavirus. The two main symptoms of COVID-19 are a high temperature and a new, persistent cough, and loss or change in sense of smell or taste.
Overview and Scrutiny Business Panel	<p>Lewisham has two Business Panels (sub-committees of the Overview and Scrutiny Committee).</p> <p>Overview & Scrutiny Business Panel is made up of the chair and vice-chair of the Overview and Scrutiny Committee, the chair of each of the Select Committees, and two other non-Executive councillors.</p> <p>The main functions of Business Panel are reviewing key decisions once they have been taken (potentially “calling in” key decisions that have been made but not yet implemented); coordinating and approving the overall scrutiny work programme; and allocating scrutiny work in the event that it crosses the remit of more than one scrutiny body.</p> <p>Three parent governors and two diocesan representatives sit on the Education Business Panel, alongside the councillors that make up the regular Business Panel. The Education Business Panel reviews.</p>
Shielding	Those who are at the greatest risk of severe illness and have been advised to shield by the NHS.

15. Report author and contact

- 15.1. If there are any queries about this report, please contact Charlotte Parish, Principal Officer – Policy, Service Design and Analysis, by phone (020 8314 6101) or by email charlotte.parish@lewisham.gov.uk.



Overview and Scrutiny Business Panel

Key Decision Plan

Date: 13 October 2020

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive / Head of Business and Committee

Outline and recommendations

Members are asked to receive a draft copy of the statutory Key Decision Plan and an explanatory appendix

1. Recommendation

It is recommended that the Business Panel receives and comments on the draft Key Decision Plan

FORWARD PLAN OF KEY DECISIONS

Forward Plan October 2020 - January 2021

This Forward Plan sets out the key decisions the Council expects to take during the next four months.

Anyone wishing to make representations on a decision should submit them in writing as soon as possible to the relevant contact officer (shown as number (7) in the key overleaf). Any representations made less than 3 days before the meeting should be sent to Kevin Flaherty 0208 3149327, the Local Democracy Officer, at the Council Offices or kevin.flaherty@lewisham.gov.uk. However the deadline will be 4pm on the working day prior to the meeting.

A "key decision"* means an executive decision which is likely to:

- (a) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates;
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more wards.

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
October 2019	Contract Award for Stage 2 of Greenvale School Expansion Project	07/10/20 Mayor and Cabinet	Lemuel Dickie-Johnson, Project Manager Capital Delivery Programme and Councillor Chris Barnham, Cabinet Member for Children's Services and School Performance		
June 2020	School meal provision	07/10/20 Mayor and Cabinet	Fiona Gavin, Senior Contracts Officer and Councillor Chris Barnham, Cabinet Member for Children's Services and School Performance		
June 2020	School kitchen equipment maintenance contract	07/10/20 Mayor and Cabinet	Fiona Gavin, Senior Contracts Officer and Councillor Chris Barnham, Cabinet Member for Children's Services and School Performance		
August 2020	Article 4 Direction in Deptford High Street Conservation Area	07/10/20 Mayor and Cabinet	Joanna Ecclestone, Senior Conservation Officer and Councillor Paul Bell, Cabinet Member for Housing & Planning		
September 2020	100 in 100 Apprenticeship Training provision	07/10/20 Mayor and Cabinet	Charlotte Rowley, Apprenticeship Coordinator and Councillor Joe Dromey,		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Cabinet Member for Culture, Jobs and Skills (job share)		
September 2020	Leisure Management Arrangements parts 1 & 2	07/10/20 Mayor and Cabinet	James Lee, Director of Strategy, Partnerships and Improvement, Director of Culture and Community Development (jobshare) and Councillor Andre Bourne, Cabinet member for Culture, Jobs and Skills (job share)		
	Constitutional changes	21/10/20 Council	Suki Binjal, Director of Law, Governance & HR and Councillor Kevin Bonavia, Cabinet Member for Democracy, Refugees & Accountability		
	COVID 19 Transport response - measures to support safer walking and cycling	10/11/20 Overview and Scrutiny Business Panel	Louise McBride, Head of Highways & Transport and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport		
February 2020	Renewal of Pension Administration IT System	11/11/20 Mayor and Cabinet	Ian Andrews, IT Procurement and Supplier Manager and Councillor Kevin Bonavia, Cabinet Member for Democracy, Refugees & Accountability		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
June 2020	Options appraisal of the security contract	11/11/20 Mayor and Cabinet	Chris Damri, SGM Asset Strategy and Technical Support and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		
September 2020	Financial Monitoring	11/11/20 Mayor and Cabinet	Selwyn Thompson, Head of Financial Services and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		
April 2020	Sanctuary Strategy	11/11/20 Mayor and Cabinet	Paul Aladenika, Service Group Manager, Policy Development and Analytical Insight and Councillor Kevin Bonavia, Cabinet Member for Democracy, Refugees & Accountability		
August 2020	Besson Street update	11/11/20 Mayor and Cabinet	Monique Wallace, Planning Manager, Strategic Housing and Councillor Paul Bell, Cabinet Member for Housing & Planning		
June 2020	Amending Lewisham Homes Articles of Association	11/11/20 Mayor and Cabinet	Michael Moncrieff, Housing Policy & Partnerships Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
December 2019	Additions of new buildings to Local List St Lukes Church	11/11/20 Mayor and Cabinet	Joanna Ecclestone, Senior Conservation Officer and Mayor Damien Egan, Mayor		
June 2020	Former Ladywell Leisure Centre site - Update	11/11/20 Mayor and Cabinet	Karen Barke, Head of Strategic Development and Councillor Paul Bell, Cabinet Member for Housing & Planning		
	Moving PLACE Ladywell	11/11/20 Mayor and Cabinet	Karen Barke, Head of Strategic Development and Councillor Paul Bell, Cabinet Member for Housing & Planning		
February 2020	Approval to proceed with Procurement - Digitisation of Records - Council Wide	11/11/20 Mayor and Cabinet	Jamie Parris, IT Procurement Specialist and Councillor Kevin Bonavia, Cabinet Member for Democracy, Refugees & Accountability		
June 2020	Highway term Contract tender award	11/11/20 Mayor and Cabinet	Tom Henry, Engineering Manager, Transport Division and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport		
April 2020	Revised Statement of Licensing Policy	11/11/20 Mayor and Cabinet	Lisa Hooper, Crime, Enforcement & Regulation Manager and		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Councillor Andre Bourne, Cabinet member for Culture, Jobs and Skills (job share)		
April 2020	Adoption of the Homelessness and Rough Sleeping Strategy	11/11/20 Mayor and Cabinet	Michael Moncrieff, Housing Policy & Partnerships Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
April 2020	Adoption of the Housing Strategy 2020-26	11/11/20 Mayor and Cabinet	Michael Moncrieff, Housing Policy & Partnerships Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
September 2020	Catford Regeneration Partnership Ltd Business Plan 2020-21	11/11/20 Mayor and Cabinet	Kplom Lotsu, SGM Capital Programmes and Mayor Damien Egan, Mayor		
September 2020	Building for Lewisham Package A s105 & demolition budget approval	11/11/20 Mayor and Cabinet	Karen Barke, Head of Strategic Development and Councillor Paul Bell, Cabinet Member for Housing & Planning		
September 2020	SELCHP extension report	11/11/20 Mayor and Cabinet	Wendy Nicholas, Strategic Waste and Environment Manager and Councillor Sophie McGeevor, Cabinet Member for Environment		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			and Transport		
	Lewisham Housing Allocations Policy Review	11/11/20 Mayor and Cabinet	Michael Moncrieff, Housing Policy & Partnerships Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
	Acquisition of property to use as Temporary Accommodation	11/11/20 Mayor and Cabinet	Fenella Beckman, Interim Director of Housing and Councillor Paul Bell, Cabinet Member for Housing & Planning		
	Treasury Mid-Year Review	11/11/20 Mayor and Cabinet	Robert Browning, Principal Accountant – Treasury & Pensions and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		
December 2019	Approval of the draft Lewisham Local Plan for public consultation	25/11/20 Council	Emma Talbot, Director of Planning and Councillor Paul Bell, Cabinet Member for Housing & Planning		
April 2020	Approval of the Local Development Scheme (Update)	25/11/20 Council	David Syme, Strategic Planning Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
February 2020	Revised Statement of Licensing Policy	25/11/20 Council	Lisa Hooper, Crime, Enforcement &		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Regulation Manager and Councillor Eva Stamirowski		
	Closure of Council Accounts	25/11/20 Council	Selwyn Thompson, Head of Financial Services and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		
June 2020	Conversion of 77 Amersham Road and 114-116 Manor Avenue to temporary housing	09/12/20 Mayor and Cabinet	James Masini, Regeneration and New Supply Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
June 2020	Extension of Resurfacing and Footways Contract	09/12/20 Mayor and Cabinet	Tom Henry, Engineering Manager, Transport Division and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport		
October 2019	Mayow Road Supported Living Service Parts 1 & 2	09/12/20 Mayor and Cabinet	Tom Brown, Executive Director for Community Services and Councillor Chris Best, Deputy Mayor and Cabinet Member for Health and Adult Social Care		
	Somerville Redevelopment	09/12/20 Mayor and Cabinet	James Masini, Regeneration and New Supply Manager and		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Councillor Paul Bell, Cabinet Member for Housing & Planning		
	Schools Minor Works Programme 2020	09/12/20 Mayor and Cabinet	Kplom Lotsu, SGM Capital Programmes and Councillor Chris Barnham, Cabinet Member for Children's Services and School Performance		
	Lower Sydenham and Bell Green Visioning Study	09/12/20 Mayor and Cabinet	James Masini, Regeneration and New Supply Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
	Consultation on permanent changes to the Statement of Community Involvement	09/12/20 Mayor and Cabinet	David Syme, Strategic Planning Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
November 2019	Approval to appoint operator for concessions contract at the lake, Beckenham Place Park	13/01/21 Mayor and Cabinet	Gavin Plaskitt, Programme Manager and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport		
June 2020	Climate emergency action plan update	03/02/21 Mayor and Cabinet	Martin O'Brien, Climate Resilience Manager and Councillor Sophie McGeevor, Cabinet		

FORWARD PLAN – KEY DECISIONS					
Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Member for Environment and Transport		
August 2020	Occupational Health Employee Assistance Programme contract	10/03/21 Mayor and Cabinet	David Austin, Acting Chief Finance Officer and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials

1. Greenvale School Expansion Project

The report seeks approval from Mayor and Cabinet to enter into a construction contract for the expansion of Greenvale Special School onto an annexe site in Mayow Road. As well as containing the financial information relating to the land to be transferred.

2. School Meal Provision

Previous approval was given to pursue an insource model for the schools catering contract. However, as insufficient numbers of school leaders support the model, we will now need to consider whether we continue to provide an outsource option to the remaining schools and seek M&C approval if required.

3. School Kitchen Equipment Maintenance Contract

This contract supports the school meals contract maintaining kitchen equipment in order to deliver school meal provision.

4. Article 4 Direction Deptford High Street Conservation Area

Consideration of the report published with the agenda papers of the Mayoral meeting held on March 25 2020.

5. 100 in 100 Apprenticeship Training Programme

This report seeks permission from Mayor and Cabinet to award a contract to deliver three cohorts of apprenticeship training to a training provider starting at the end of October 2020 over a period of 18 months following completion of the approved procurement exercise via the Yorkshire Purchasing Organisation (YPO) purchasing framework.

6. Leisure Management Arrangements

Details of the financial settlement relating to the Leisure Management Contract award agreed at Mayor & Cabinet in August.

7. Constitutional Changes

To consider revisions allowing the creation of Scrutiny Task & Finish Groups and associated features originally published for a meeting of the Constitution Working Party originally scheduled in March.

8. COVID 19 Transport response – measures to support safer walking and cycling

This report will provide an update and outline next steps in relation to the measures introduced to date.

9. Renewal of Pension Administration IT System

This report seeks to establish a new contract for the critical Pensions Administration system, including the additional Member Self-Service functionality with the

incumbent Heywoods Limited whose current contract expires in October 2020 . The recommendation is to establish the new contract for an additional five year period.

10. Options Appraisal for Security Contracts

Mayor & Cabinet approved an extension of the current security contract with CIS until Dec 2020 at Oct 2019 M&C, subject to an options appraisal to determine whether to insource or re-tender the contract. The Mayor & Cabinet paper will detail that options appraisal and make a recommendation.

11. Financial Monitoring

To set out the financial forecasts for 2020/21 as at end of September 2020.

12. Sanctuary Strategy

This report presents Lewisham's Sanctuary Strategy for approval. The Strategy and approach, draw from the principles of City of Sanctuary and the Council's equalities duties and processes to form a cohesive approach which will see action plans developed across Council services to deliver sanctuary across the business. The strategy sets out the equalities perspective of the sanctuary work. Sanctuary is thematic equalities issue – it relates to a group of individuals who will all have at least one protected characteristics under the Equality Act 2010, and who often have intersectionality of protected characteristics. Sanctuary is ultimately about reducing the marginalisation of refugees, asylum seekers and migrants.

13. Besson Street Update

A project update following the granting of planning permission by the Strategic Planning Committee.

14. Amending Lewisham Homes Articles of Association

A report seeking approval from Mayor & Cabinet to make a number of changes to the Articles of Association by which Lewisham Homes is incorporated. This includes but is not limited to changes in how the board is composed and governed, some changes in terminology and definition and other procedural matters.

15. Additions of New Building to Local List – St Lukes Church

Consideration of a proposal to add a church in Deptford to the Local List.

16. Former Ladywell Leisure Centre site – Update

This report will include Ladywell S105, appropriation for planning purposes, registering of the land/stopping up and the recognition of scheme to allow submission for Planning along with a Procurement approach for Tendering the contracts.

17. Moving PLACE Ladywell

Presentation of the moving PLACE options appraisal.

18. Approval to proceed with Procurement – Digitisation of Records - Councilwide

This report seeks the approval of Mayor and Cabinet to proceed with full procurement of a Council-wide scanning and storage solution, via an already approved National Framework Agreement for Document Management Services (preferred procurement option). The contract is scheduled to spend over a stated sum (with an estimated value); subject to scrutiny in the Full Business Case to be presented to Lewisham Executive Management Team once the contract has been awarded to the preferred Supplier

19. Highway term Contract tender award

The current main highways' term maintenance and planned works contract with F M Conway comes to an end on the 31 March 2021. The Council tendered a new contract for this service for a period of 5 years plus up to 3 years extension, and this report is for the Council to approve the contract award.

21. Adoption of the Homelessness and Rough Sleeping Strategy

Adoption of a new Homelessness & Rough Sleeping Strategy for the period 2020-22 which sets out the scale of Homelessness & Rough Sleeping in Lewisham and the approach the council and its partners will take to address these challenges.

22. Adoption of the Housing Strategy

The purpose of this report is to review the responses to the recent consultation on the draft Lewisham Housing Strategy and to agree a new Housing Strategy. The new Housing Strategy is proposed to last from 2020-26, and will shape the direction of the housing service over this period. The strategy will be supported by a regularly reviewed action plan that sets out how the service and partners will achieve the goals of the strategy.

23. Catford Regeneration Partnership Ltd Business Plan 2020/21

Annual consideration of the company's Business Plan.

24. Building for Lewisham Package A Section 105 & Demolition Budget approval

25 SELCHP Extension

The Council has a long term contract with South East London Combine Heat and Power (SELCHP) for the provision of waste treatment services. The contract was entered into in 30th May 1991 and will expire on 1st January 2024.. The report considers options for delivery of waste treatment services after the ending of the current contract. There will be 3 options,.Each option has different implications which will be detailed in the report, Since this is a joint contract involving both L B Lewisham and the Royal Borough of Greenwich it is intended that both Councils will implement the recommended option.

It is recommended that the Refuse Recycling Agreement is extended for a further 5 years from 2nd January 2024.

26. Lewisham Housing Allocations Policy Review'

The Allocations Policy outlines the priorities by which social housing is allocated, and procedures to be followed in assessing housing need. This paper will ask Mayor and Cabinet to agree a public consultation on proposed changes to the Housing Allocations Policy.

27. Acquisition of Property to use as Temporary Accommodation

Acquisition of property in the Blackheath Ward to use as temporary accommodation to assist with the current Housing need.

28. Treasury Mid-Year Review

The Treasury Mid-Year review sets the current economic conditions in which the Council is operating in respect of its investments and borrowing, and the Council's Treasury performance (focused on security, liquidity and return in that order) and forecast capital position as at 30 September 2020. It also provides updates on the arrangements in place for Treasury management, and an assessment of compliance against the Treasury Management Strategy as required by the Chartered Institute of Finance and Accountancy (CIPFA) Code of Practice.

29. Approval of the Draft Lewisham Local Plan for Public Consultation

The Local Plan sets out the long-term development strategy for the Borough and is one of the Council's most important documents. It makes provision for new housing, employment and other development needs including the necessary infrastructure to support good growth. It has a key role in implementing the spatial aspects of the Council's Corporate Strategy.

A new local plan is being prepared to respond to Lewisham's local requirements and to reflect national and London Plan policy changes that have emerged in recent years.

The purpose of this report is to provide Council with the information needed to consider the key outcomes sought by the new Lewisham Local Plan; and to endorse the proposals contained in the Regulation 18 stage "main issues and preferred approaches" document (Draft Local Plan) for statutory public consultation.

30. Approval of the Local Development Scheme Update

31. Revised Statement of Licensing policy

32. Closure of the Council Accounts

33. Conversion Sites – 77 Amersham Road and 114-116 Manor Avenue

This report relates to potential opportunities in various locations across the borough for converting properties for use as temporary housing for homeless households.

The report sets out the properties, the early design work and the viability based on those designs. The report will request a budget to complete design work, submit planning applications (where applicable) and a budget to complete the work.

34. Extension of Resurfacing and Footways Contract

The highways major resurfacing and footways contracts are tendered separately to the main highways term contract as these are currently capital funded. Both these contracts expire on the 31st March 2021 but allow for a year's extension to each of these contracts. This report is for the Council to approve the extensions where proposed by Officers .

36. Somerville Redevelopment

The demolition of the existing sheltered block, houses and garages at Wellington Close; redevelopment of the site to provide 23 London Affordable Rental homes (15 x 2 bed and 8 x 3 bed).

37. Consultation on Permanent Changes to the Statement of Community Involvement

To consider the results of a 6 week non-statutory consultation approved by Mayor & Cabinet on September 16 2020.

38. School Minor Works Programme 2020

Approval of a programme of building works; delegated authority to enter into a works contract; approval to procure a SMWP service contract and approval to extend the existing SMWP service contract for additional year.

39. Lower Sydenham Bell Green Visioning Study

To seek approval to commence public consultation on the visioning study for the Lower Sydenham and Bell Green area.

40. Approval to Appoint Operator for Concessions Contract at the Lake, Beckenham Place Park

This report seeks the approval of Mayor & Cabinet to award a new five year concession contract for the operation of swimming and boating activities at Beckenham Place Park lake.

41. Climate Emergency Action Plan update

The Climate Emergency Action Plan agreed on the 11 March 2020 (item 282) included proposals for Mayor and Cabinet to undertake an annual review of progress.



Overview and Scrutiny Business Panel

Decisions made by Mayor and Cabinet

Date: 13 October 2020

Key decision: Yes

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive / Head of Business and Committee

Outline and recommendations

Members are asked to consider decisions taken at a meeting of the Mayor and Cabinet held on 7 October 2020 in open session

1. Recommendation

To consider decisions taken by the Mayor on 7 October 2020, which will come in to force on 14 October 2020 unless called in by the Overview & Scrutiny Business Panel on 13 October 2020.

2. Background

2.1 The Mayor and Cabinet considered the following decisions on 7 October 2020:

- i. Apprenticeship Training Provision
- ii. Article 4 Direction in Deptford High Street Conservation Area

2.2 The notice of the decision in respect of this report is attached below.

2.3 Under the provisions of Standing Orders Part IV E 14, Members may call in an executive decision within 7 days. If this report is not called in, the decisions will come into force on 14 October 2020.



NOTICE OF DECISIONS MADE BY THE MAYOR & CABINET

The Mayor and Cabinet made the following decisions on 7 October 2020. All recommendations shown were agreed by a 9-0 vote of voting members in attendance.

The decisions below will become effective on 14 October 2020 unless called in by the Overview & Scrutiny Business Panel on 13 October 2020.

1. Apprenticeship Training Provision

Having considered an open and a confidential officer report, and a presentation by the Mayor, the Mayor and Cabinet agreed that an award to WhiteHat Group Ltd to deliver 3 cohorts of apprenticeship training starting in autumn 2020 over a period of 18 months at a total value of £510,000, be approved.

2. Article 4 Direction in Deptford High Street Conservation Area

Having considered an officer report, and a presentation by the Cabinet Member for Housing & Planning, Councillor Paul Bell, the Mayor and Cabinet agreed that

(1) the omission in the previous appendices, consultation material and appendices be noted, and

(2) the previous authorisation to make a non-immediate Article 4 Direction in Deptford High Street and St Paul's Church Conservation Area, that includes the class of permitted development that includes alterations to windows (Class A The enlargement, improvement or other alteration of a dwelling house), be reconfirmed.

Kim Wright
Chief Executive,
Lewisham Town Hall,
Catford SE6 4RU

8 October 2020



Overview and Scrutiny Business Panel

Scrutiny Update

Date: 13 October 2020

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Assistant Chief Executive (Overview and Scrutiny Manager)

Outline and recommendations

The purpose of this item is for Members to receive an oral update from Select Committee Chairs on any scrutiny activity related to their Committee that they wish to bring to the Panel's attention. The Overview and Scrutiny Manager may also provide an update if the Select Committees have met since the last Business Panel meeting.

1. Summary

- 1.1. The intention of this item is to provide Members with an update on current scrutiny activity.

2. Recommendation

- 2.1. Members are asked to discuss and note any information provided.

3. Scrutiny Update

- 3.1. Select Committee Chairs will be invited to provide an oral update on any scrutiny activity related to their committee that they wish to bring to the Panel's attention.
- 3.2. The Overview and Scrutiny Manager may also provide an update if the Select Committees have met since the last Business Panel meeting.

4. Financial implications

- 4.1. Scrutiny work is managed within existing budgets. Formal recommendations to the Mayor arising out of any specific work items within select committee work programmes are evaluated in the usual way through the process of formal reports. There are no direct financial implications arising from this report.

5. Legal implications

5.1. There are no direct legal implications arising from this report.

6. Equalities implications

6.1. The delivery of the Council's equalities objectives is to be achieved through the delivery of all of the Council's strategies, plans and procedures. As such, all select committees and other scrutiny bodies, when planning their work and scrutinising items, bear in mind the delivery of the Council's equality objectives.

6.2. Scrutiny tries to make sure that its work reflects the diversity of Lewisham's communities and that the views of residents are fairly represented in scrutiny processes. Any recommendations arising from scrutiny work support the Council's corporate strategy and reflect the needs of local residents.

7. Climate change and environmental implications

7.1. There are no direct climate change or environmental implications arising from this report.

8. Crime and disorder implications

8.1. There are no direct crime and disorder implications arising from this report.

9. Health and wellbeing implications

9.1. There are no direct health and wellbeing implications arising from this report.

10. Glossary

Term	Definition
Overview & Scrutiny	Overview and scrutiny is the way in which Mayor and Cabinet (the 'Executive'), officers and external organisations are held to account for the decisions that they make. It is led by councillors who are not members of the Executive. They also influence policy development and investigate issues of local concern, making recommendations for improvement.
Overview and Scrutiny Committee	A committee made up of all non-executive councillors which carries out scrutiny focussing on strategic and cross cutting issues.
Overview & Scrutiny Business Panel (OSBP) and Education OSBP	Lewisham has two Business Panels (sub-committees of the Overview and Scrutiny Committee). OS Business Panel is made up of the chair and vice-chair of the Overview and Scrutiny Committee, the chair of each of the Select Committees, and two other non-Executive councillors. The main functions of Business Panel are reviewing key decisions once they have been taken (potentially "calling in" key decisions that have been made but not yet implemented); coordinating and approving the overall scrutiny work programme; and allocating scrutiny work in the event that it crosses the remit of more than one scrutiny body. Three parent governors and two diocesan representatives sit

	on the Education Business Panel, alongside the councillors that make up the regular Business Panel. The Education Business Panel reviews (and can call-in) key decisions that are education matters.
Select Committee	Lewisham has six Select Committees (sub-committees of the Overview and Scrutiny Committee), each made up of non-Executive councillors and responsible for scrutinising a specific service area. Select Committees gather evidence to help them review policies and performance and make recommendations to improve outcomes for residents.
Select Committee Work Programmes	The annual programme of work setting out the matters which each select committee will scrutinise over the year.

11. Report author and contact

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